

Donation Documentation Form

You will receive up to 60 points for completing this activity

Name: _____ Facility: _____

Instructions: Please use the below form to document items donated. If applicable, please attach receipts or other supporting documentation.

Donation 15pts. / Max 60pts. MUST provide receipts

Donation made to: _____ Date: _____

Donation type:

- Compass Education Foundation
- Monetary to Non-Profit
- Food
- Clothing
- Toys
- Blood Bank
- Other: _____

By signing below, I certify that I completed the activities indicated above.

Employee Signature: _____ Date: _____